



Prompting Success

An Innovative Approach to Course Planning

UNIVERSITY OF
SOUTHERN INDIANA[®]

CARNEGIE

Agenda

- Overview
- Prompt Build
- Form Build
- Rules
- Permissions
- Student & Faculty Portal Views
- Q&A

About Us



CARNEGIE

Allison Beebie

Slate Student Success
Implementation Strategist



USI

Brian Crose

Director,
Online and Adult Learning



USI

Lindsey Gibson

Academic Affairs CRM
Manager

Overview

- New admits in select graduate-level programs at USI receive a customized plan of study
- Word template was used and all data needed to be manually entered, sometimes requiring access to different systems to populate
- Word template emailed to new admit through Outlook
 - Copy saved in email folder
 - Copy saved to Teams folder
 - Copy saved to network drive
- Process repeated if student changed the number of courses to take each term, credit for prior learning awarded, etc.
- Was confusing to determine the latest version of the Plan of Study
- Outlook and network storage quota challenges

Student Dashboard

Dashboard | Timeline | GR August 2024 Decided | Profile | Materials | Registration History | Student Schedule | Advising Notes | Student Success Details | GR Details | Recruitment | GR Plan of Study

Student Success Dashboard

Banner ID
000100010

Personal Pronouns
She/Her/Hers

Program
Criminal Justice (graduate, online)

Advisor
Graduate - Melissa Stacer
Organization - Mariel Cox

Academic Standing
Good Standing

Confidential Flag
No

USI Email
ammonmyst@englewood.edu

Classification
Graduate-level

Student Type
Continuing

GPA
3.457

Financial Aid & Scholarship

Attributes

Activity

Holds
Legacy (hardcopy) transcript

Anticipated Graduation
09-MAY-25

Student Links:
[DegreeWorks](#)
[Go to Xtender](#)

Bloomington, IN
IN-09 South Central Indiana



4899 E Anderson Rd
Bloomington, IN 47406-0001

Connect
Email [ammonmyst@englewood.edu](#)
Phone [317-340-0000](#)
Mobile [317-340-0000](#)
Eagles Email [ammonmyst@englewood.edu](#)

Tags
CAP Deans Promise Graduate Alumni
Graduate Readmit IPA Opt Out TDCI/STEM
Test Record **Adult Learner**

Unsubscribes
No unsubscribes for email or mobile devices.

Status History
11/22/2023 Applicant
06/12/2024 Inquiry
06/24/2024 Prospect

Populations
Custom Tabs - Graduate
Permissions - Person - Graduate
Permissions - Student Success
Permissions - Student Success Plan of Study

Biographic
Female
Born 09/09/1987
Citizen of United States

GR August 2024

Plan of Study *Tab*

[Dashboard](#) [Timeline](#) [GR August 2024 Decided](#) [Profile](#) [Materials](#) [Registration History](#) [Student Schedule](#) [Advising Notes](#) [Student Success Details](#) [GR Details](#) [Recruitment](#) **[GR Plan of Study](#)**

[Add New MACJ Plan of Study](#)

Plan of Study

Work in Progress

Semester 1

Semester 2

Semester 3

Semester 4

[Add New](#)

Spring 2025

January/March

Summer I 2025

Summer II 2025

CRIM 603 - Research Methods
CRIM 620B - Seminar in Corrections
CRIM 604 - Quantitative Methods
CRIM 620A - Seminar in Corrections

May
CRIM 601 - Criminal Justice Policy and Practice, CRIM 650C - Seminar in
Criminal Courts

June
CRIM 630B - Seminar in Policing, CRIM 675 - Synthesis

[Set Default Tab](#)

Plan of Study *Form*



Submitter

Lindsey Gibson

Plan of Study for **Alice Dennis**

Banner ID: **0000000000**

Program: Master of Arts in Criminal Justice, Online

Entry Term: August 2024

Plan Option: Accelerated Option

Interested in Credit for Prior Learning: Yes

View Approved PLA Materials:

None

Interested in Transferring Credit: No

View Approved Transfer Materials:

None

1st Semester

Semester + Year 1

Fall 2025

Select Bi-Term *Registrar's Office will auto-enroll you in the course(s)*

August

August

- CRIM 602 - Criminal Justice Administration
- CRIM 603 - Research Methods
- CRIM 605 - Criminological Theory
- CRIM 611 - Ethics in Criminal Justice
- CRIM 640C - Special Topics in Criminal Justice
- CRIM 650B - Seminar in Criminal Courts

2nd Semester

Semester + Year 2

Spring 2026

Select Bi-Term

January

January 2

Select Bi-Term

October

October

- CRIM 603 - Research Methods
- CRIM 604 - Quantitative Methods
- CRIM 605 - Criminological Theory
- CRIM 630A - Seminar in Policing
- CRIM 650B - Seminar in Criminal Courts
- CRIM 675 - Synthesis

Select Bi-Term

March

March 2

Student View

| Status | Details | Dates |
|-----------------|--|------------|
| Received ✓ | Graduate Reply to Offer of Admission | 06/28/2024 |
| Received ✓ | Graduate Studies Orientation | 07/07/2024 |
| Awaiting | Sexual Assault Prevention for Graduate Students: 2020 Full Course (do not manually add additional courses) | -- |
| Received ✓ | Transcript (University of Southern Indiana) | 05/15/2025 |
| Received ✓ | Final Transcript (University of Southern Indiana) | 05/15/2025 |

UPLOAD MATERIALS

Any transcripts uploaded through the portal are not considered official.

MY PLAN OF STUDY

SPRING 2025

JANUARY

CRIM 603 - Research Methods

CRIM 620B - Seminar in Corrections

MARCH

CRIM 604 - Quantitative Methods

CRIM 620A - Seminar in Corrections

SUMMER I 2025

MAY

CRIM 601 - Criminal Justice Policy and Practice

CRIM 650C - Seminar in Criminal Courts

SUMMER II 2025

JUNE

CRIM 630B - Seminar in Policing

CRIM 675 - Synthesis



GRADUATE ADMISSIONS ASSISTANT

University of Southern Indiana
+1 812 465 7018

Prompt Build *Prompts Needed*

Prompts

New Prompt Key

gr_pos



| Name | Key |
|---------------------|---------------------|
| gr_pos_courses | gr_pos_courses |
| gr_pos_mha_courses | gr_pos_mha_courses |
| gr_pos_mse_courses | gr_pos_mse_courses |
| gr_pos_mssm_courses | gr_pos_mssm_courses |
| gr_pos_terms | gr_pos_terms |

Prompt Build *Terms*

[All Prompts](#)

gr_pos_terms

Edit

Key

gr_pos_terms

Search Prompts...



| Key | Value | Category | Index Value | Export Value | Status |
|----------------------------|----------|----------|-------------|--------------|--------|
| New Prompt | | | | | |
| gr_pos_terms | Fall | Semester | | | |
| gr_pos_terms | August | Bi-Term | | | |
| gr_pos_terms | October | Bi-Term | | | |
| gr_pos_terms | Spring | Semester | | | |
| gr_pos_terms | January | Bi-Term | | | |
| gr_pos_terms | March | Bi-Term | | | |
| gr_pos_terms | Summer 1 | Semester | | | |
| gr_pos_terms | May | Bi-Term | | | |
| gr_pos_terms | Summer 2 | Semester | | | |
| gr_pos_terms | June | Bi-Term | | | |

Prompt Build *Term Prompt*

Edit Prompt Prev [Next](#) X

Details XML Configuration Notes

ID 3b77271e-9c03-47a2-be35-3877049cf920

Status ▼

Folder ▼

Value

Category

Short Value

Index Value

Export Value

Export Value 2

Export Value 3

Export Value 4

Export Value 5

Order

Parent ID

Effective Date/Time

Expiration Date/Time

Save Save as Copy Cancel

Prompt Build Courses

| Key | Value | Category | Index Value | Export Value | Status |
|----------------------------|-------------------|---------------------------|-------------|--------------|--------|
| New Prompt | | | | | |
| gr_pos_courses | COMM 607 - A... | MASOC August | | | |
| gr_pos_courses | COMM 614 - P... | MASOC May | | | |
| gr_pos_courses | COMM 614 - P... | MPA May | | | |
| gr_pos_courses | COMM 617 - I... | MASOC June | | | |
| gr_pos_courses | COMM 620 - S... | MASOC June | | | |
| gr_pos_courses | COMM 621 - S... | MASOC January | | | |
| gr_pos_courses | COMM 623 - L... | MASOC October | | | |
| gr_pos_courses | COMM 624 - N... | MASOC January | | | |
| gr_pos_courses | COMM 624 - N... | MPA January | | | |
| gr_pos_courses | COMM 628 - C... | MASOC August | | | |
| gr_pos_courses | COMM 631 - O... | MASOC October | | | |
| gr_pos_courses | COMM 633 - A... | MASOC March | | | |
| gr_pos_courses | COMM 634 - S... | MASOC May | | | |
| gr_pos_courses | COMM 670 - S... | MASOC March | | | |
| gr_pos_courses | CRIM 601 - Cri... | MACJ Mar or May or June | | | |
| gr_pos_courses | CRIM 602 - Cri... | MACJ August or June or... | | | |
| gr_pos_courses | CRIM 603 - Re... | MACJ Jan or Aug or Oct | | | |
| gr_pos_courses | CRIM 604 - Qu... | MACJ Jan or Mar or May... | | | |
| gr_pos_courses | CRIM 605 - Cri... | MACJ Jun or Aug or Oct | | | |
| gr_pos_courses | CRIM 611 - Et... | MACJ August | | | |
| gr_pos_courses | CRIM 612 - Cri... | MACJ June | | | |

Prompt Build Course

Edit Prompt [Prev](#) [Next](#) ×

Details XML Configuration Notes

ID 83e5ec7b-e824-4d9f-bf67-f6d7bb46e760

Status ▾

Folder ▾

Value

Category

Short Value

Index Value

Export Value

Export Value 2

Export Value 3

Export Value 4

Export Value 5

Order

Parent ID

Effective Date/Time

Expiration Date/Time

Save Save as Copy Cancel

Course Code and Course Title

Program Code and Term(s) Offered

Plan of Study *Internal Form*

UNIVERSITY OF
SOUTHERN INDIANA

Submitter

Lindsey Gibson

Plan of Study for **Alice Davis**

Banner ID: **0000000000**

Program: Master of Arts in Criminal Justice, Online

Entry Term: August 2024

Plan Option: Accelerated Option

Interested in Credit for Prior Learning: Yes

View Approved PLA Materials:

None

Interested in Transferring Credit: No

View Approved Transfer Materials:

None

1st Semester

Semester + Year 1

Fall 2025

Select Bi-Term *Registrar's Office will auto-enroll you in the course(s)*

August

August

- CRIM 602 - Criminal Justice Administration
- CRIM 603 - Research Methods
- CRIM 605 - Criminological Theory
- CRIM 611 - Ethics in Criminal Justice
- CRIM 640C - Special Topics in Criminal Justice
- CRIM 650B - Seminar in Criminal Courts

2nd Semester

Semester + Year 2

Spring 2026

Select Bi-Term

January

January 2

Select Bi-Term

October

October

- CRIM 603 - Research Methods
- CRIM 604 - Quantitative Methods
- CRIM 605 - Criminological Theory
- CRIM 630A - Seminar in Policing
- CRIM 650B - Seminar in Criminal Courts
- CRIM 675 - Synthesis

Select Bi-Term

March

March 2

Form Build *Student Details*

Submitter

Plan of Study for `{{Person-Preferred}}` `{{Person-Last}}`

Banner ID: `{{Person-Banner-ID}}`

Program: `{{Applications-Graduate-Academic-Program-App}}`

Entry Term: `{{Applications-Graduate-Entry-Term-App}}`

Plan Option: `{{GR---Reply-to-Offer-of-Admission-Gr_Reply_Plan_Option}}`

Interested in Credit for Prior Learning: `{{gr-prior-learning}}`

View Approved PLA Materials:

`{% if pla-materials.size == 0 %}` None

`{% else %}` `{% assign counter = 0 %}``{% for material in pla-materials %}` `{% assign counter = counter | plus: 1 %}`[PLA Material `{{counter}}`: `{{material.memo}}`](#)

`{% endfor %}``{% endif %}`

Interested in Transferring Credit: `{{Transfer-Credit-Interest}}`

View Approved Transfer Materials:

`{% if approved-transfer-materials.size == 0 %}`None`{% else %}``{% assign counter = 0 %}``{% for items in approved-transfer-materials %}``{% assign counter = counter | plus: 1 %}`[Approved Transfer Course Material `{{counter}}`: `{{items.memo}}`](#)

`{% endfor %}``{% endif %}`

Form Build *Semester Details*

Edit Field

Label **B I U S** [Link] [Image] [List] [List] [List] [List] [Text] [Source]

Semester + Year 1

Hide Label

Placeholder Text

System Field GR Plan of Study Graduate Plan of Study Course Year 1

Group 1

Null Handling Enable custom null handling

Export Key sys:entity:field:gr_pos_year1

Data Type Text/Unspecified

Size Expanded width

Prompts
Fall 2024
Fall 2025
Fall 2026
Fall 2027
Fall 2028
Fall 2029
Fall 2030
Fall 2031
Fall 2032
Spring 2024

Override system prompts Connect to system prompts [Edit Prompt Conditions](#)

Group by category Limit by category

Limit Categories
Month
Term - Fall

Save Save as Copy Delete Close

Form Build *Bi-Term Details*

Edit Field

Select Bi-Term *Registrar's Office will auto-enroll you in the course(s)*

Hide Label

Placeholder Text

System Field GR Plan of Study Graduate Plan of Study Course Term 1

Group 1

Null Handling Enable custom null handling

Export Key sys:entity:field:gr_pos_term1

Data Type Text/Unspecified

Size Expanded width

Prompts

August
October
January
March
May
June

Override system prompts Connect to system prompts [Edit Prompt Conditions](#)

Group by category Limit by category

Limit Categories

Bi-Term
Semester

Save Save as Copy Delete Close

Form Build Courses

Edit Field

August

Hide Label

System Field: GR Plan of Study ▾ Graduate Plan of Study Course (Term 1, August) ▾

Group: 1

Null Handling: Enable custom null handling

Export Key: sys:entity:field:gr_pos_term1_aug

Data Type: Text/Unspecified ▾

Prompts:
CRIM 611 - Ethics in Criminal Justice
CRIM 640C - Special Topics in Criminal Justice
CRIM 602 - Criminal Justice Administration
CRIM 650B - Seminar in Criminal Courts
CRIM 603 - Research Methods
CRIM 605 - Criminological Theory

Override system prompts Connect to system prompts

Group by category Limit by category

Limit Categories:
MACJ August
MACJ August or June or May
MACJ August or October
MACJ Jan or Aug or Oct
MACJ Jan or Mar or May or Jun or Oct

Default Value Formula:

Default Value(s):
COMM 607 - Applied Practices in Instructional Communication
COMM 614 - Problematic Workplace Communication

Save Save as Copy Delete Close

Conditional Logic Filters

Filters

Filter [] NOT () OR) Join []

Entity:Field:Gr_Pos_Term1 IN August

OR

Entity:Field:Gr_Pos_Term1_Bi-TERM2 IN August

Save Save as Copy Delete Close

Plan of Study *Rules*

Filters

Matching Rows ...

Filters

 Filter  NOT (OR)  Join  

Application - in Graduate student Level 

OR

SS Level = GR in POS Programs 

OR

Reference ID IN LIST 667891460, 094226908, 760692362, 192485211, 932832553

Action

No Action Rule

Do nothing and skip processing of other lower-priority rules in this Exclusivity Group when filter criteria are met.

Population

Permissions - Student Success Plan of Study

Save

Plan of Study *Tab*

[Add New MACJ Plan of Study](#)

[Add New MSSM Plan of Study](#)

[Add New MSWT Plan of Study](#)

[TESTING LBG MSWT Plan of Study](#)

[Add New MHA Plan of Study](#)

[Add New MPA Plan of Study](#)

[Add New MASOC Plan of Study](#)

Plan of Study

This widget will display widgets.

This widget will display widgets.

Work in Progress
This widget will display widgets.

{% for items in test %} {% endfor%} {% for items in

| {{items.term_1}} | Header | Header |
|-----------------------|-----------------|--------|
| {{items.term_1_cour}} | {{items.field}} | {{iter |

Plan of Study [COPY FROM PORTAL]

Edit Field

Add New MACJ Plan of Study

Script Key

Column Width

e.g., 33%; leave blank for single-column layout

Layout

Default ▾

Options

 Internal only Do not display after submission

Conditional Logic Filters

Filters

Filter NOT (OR) Join

Join Person

Join Student Schedule

Person / Graduate Academic Program (Person) IN Master of Arts in Criminal Justice, Online, Inactive: Master of Arts in Cri...

OR

App program MACJ

OR

Enrolled in MACJ

Save

Save as Copy

Delete

Close

User Permissions

Locking Down the Process

- Update Forms
- Submit Initial Plan of Study
- Update or Re-submit Plan of Study

Student Portal

Portal Homepage

+ Navigate to Plan of Study

UNIVERSITY OF SOUTHERN INDIANA

Student Details Next Steps **Plan of Study** Connect Account Tools ▾

HELLO,
LB

YOUR PLAN OF STUDY IS READY

VIEW PLAN OF STUDY

Student Portal

Plan of Study Student View

+ Term-by-Term Course Recommendations

MY PLAN OF STUDY

Print View

| FALL 2025 | SPRING 2026 | SUMMER I 2026 |
|---|---|--|
| AUGUST MHA 623 - Quality Improvement in Healthcare MHA 628 - Managerial Epidemiology | JANUARY MHA 621 - The Health Services System MHA 624 - Applied Economic Analysis in Healthcare | MAY MHA 637 - Healthcare Leadership MHA 645 - Health Data: Interoperability and Standards |
| OCTOBER MHA 622 - Biostatistics MHA 625 - Competitive Strategies in Healthcare | MARCH MHA 642 - Health Informatics MHA 643 - Healthcare Finance | |

Student Portal

Plan of Study Print / PDF Download View

MY PLAN OF STUDY

| |
|--|
| FALL 2025 |
| AUGUST |
| MHA 623 - Quality Improvement in Healthcare |
| MHA 628 - Managerial Epidemiology |
| OCTOBER |
| MHA 622 - Biostatistics |
| MHA 625 - Competitive Strategies in Healthcare |

MY CURRENT COURSES

[DOWNLOAD PDF](#)

FALL 2025

AUGUST

MHA 623 - Quality Improvement in Healthcare

MHA 628 - Managerial Epidemiology

OCTOBER

MHA 622 - Biostatistics

MHA 625 - Competitive Strategies in Healthcare

SPRING 2026

JANUARY

MHA 621 - The Health Services System

MHA 624 - Applied Economic Analysis in Healthcare

MARCH

MHA 642 - Health Informatics

MHA 643 - Healthcare Finance

SUMMER I 2026

MAY

Faculty Portal

My Advisees View

+ Select Student in Caseload



Dashboard

My Courses

Course Roster

My Advisees

Back to Slate

No SearchPanes

Show 10 entries CSV Excel

Search:

| Name | Email | Class Standing | Enrollment Status | Upcoming Semester | Academic Standing | Major Academic Advisor | Student Type | Major/Academic Program | Second Major/AP | Credit Hours Earned | Holds | GPA | Applied for Graduation | Fin. Aid |
|--|--|----------------|-------------------|-------------------|-------------------|------------------------|--------------|------------------------|-----------------|---------------------|-------|-----|------------------------|----------|
| Gibson, Lb Test () 📄 | lbjibson@gmail.com | | | Not Enrolled | No Data | Lindsey Gibson | | | N/A | | | | | No |

Showing 1 to 1 of 1 entries

Previous 1 Next

Faculty Portal

View Student's Plan of Study

Rocco TEST
Porcellio TEST

Student Details
Advising Notes
Holds
Course Schedule
Meetings & Appointments
Plan of Study

View Plan of Study Add New Plan of Study

| Fall 2024 | Spring 2025 | Summer I 2025 | Summer II 2025 |
|--|--|---------------------------------------|---|
| August MHA 623 - Quality Improvement in Healthcare | January MHA 621 - The Health Services System | May MHA 622 - Biostatistics | June MHA 646 - Health Information Systems: Design and Decision Making |
| October MHA 625 - Competitive Strategies in Healthcare | March MHA 642 - Health Informatics | | |

Faculty Portal

Add New Plan of Study

Lb Test Gibson

- Student Details
- Advising Notes
- Holds
- Course Schedule
- Meetings & Appointments
- Plan of Study**

[View Plan of Study](#) **Add New Plan of Study**

This Plan of Study should only be used for students in the Master of Social Work Traditional programs. Please note the following:

- You must type in the Semester and Year (ex: Fall 2024) for each listing. This is pulled into the email received by the student.
- All courses offered in a particular semester are listed. Please select only the courses needed for the Semester and Year typed. This will allow you to choose the correct elective for the specific Semester/Year. If the course list is incorrect, please notify Online and Adult Learning.

Submitter

Plan of Study for Lb Gibson

Banner ID:
Program: Master of Health Administration
Entry Term: Fall 2025

Interested in Transferring Credit: No
View Approved Transfer Materials:
None

1st Semester

Semester + Year 1

2nd Semester

Semester + Year 2



Q + A

Brian Crose

University of Southern Indiana
Director, Online and Adult Learning
bdcrose@usi.edu

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