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Sara Mathew | Carnegie
technolutions

January 21, 2026 at 1:15pm ET | Carnegie Conference

Getting Started:
Slate AI

What Are We Talking About

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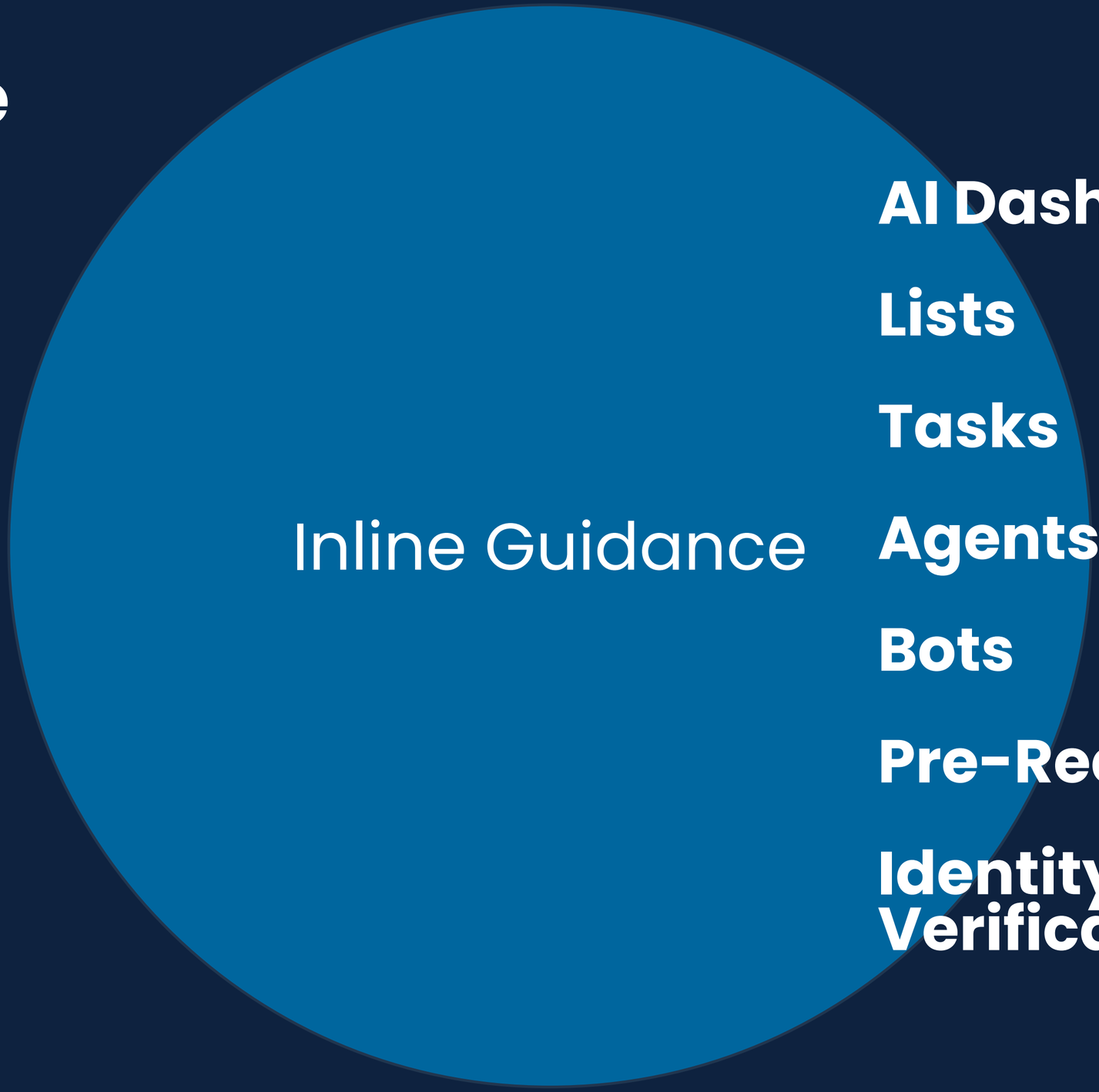
AI in Slate



AI Dashboards

Lists

Tasks

Agents

Bots

Pre-Reader

Identity Verification

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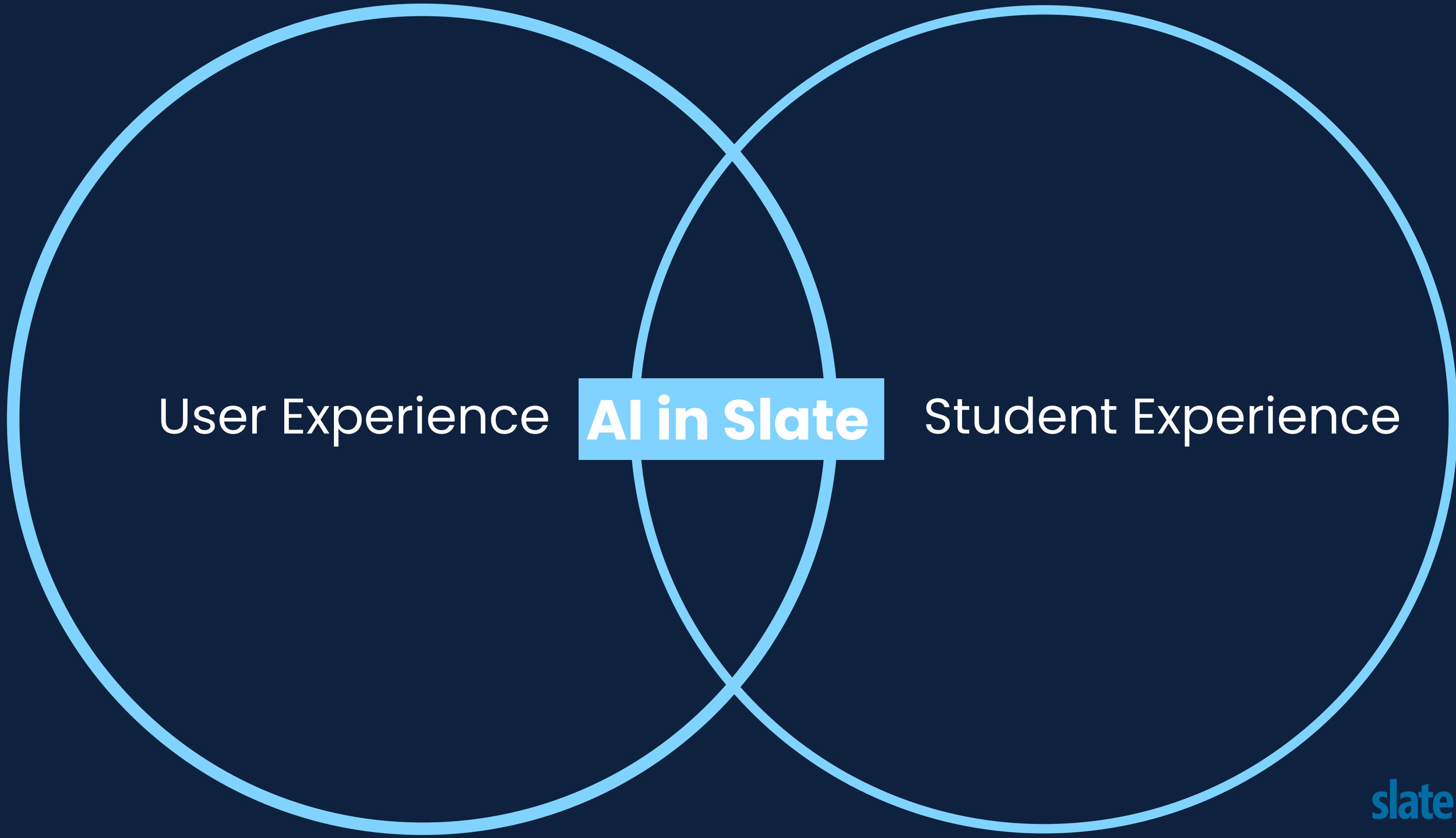
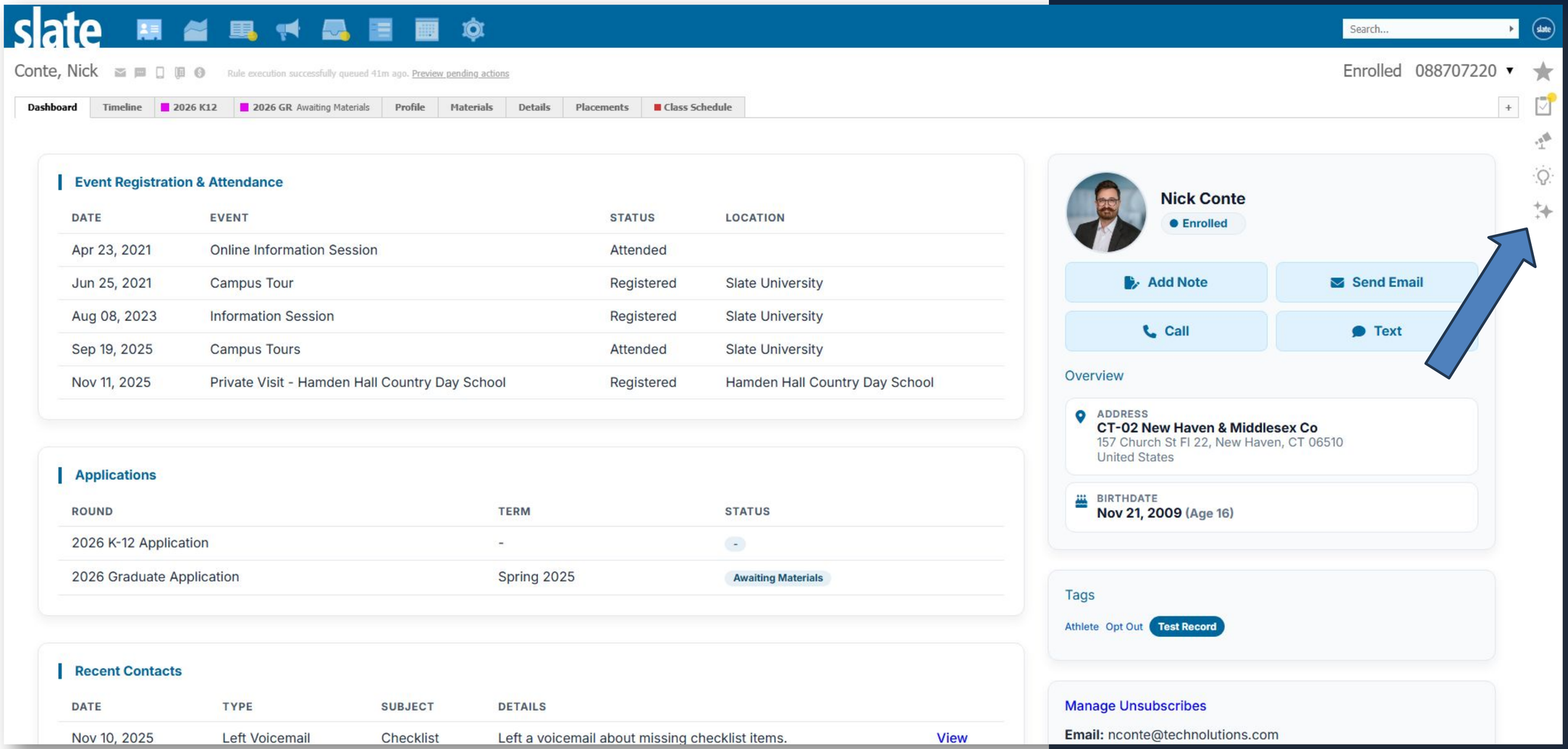
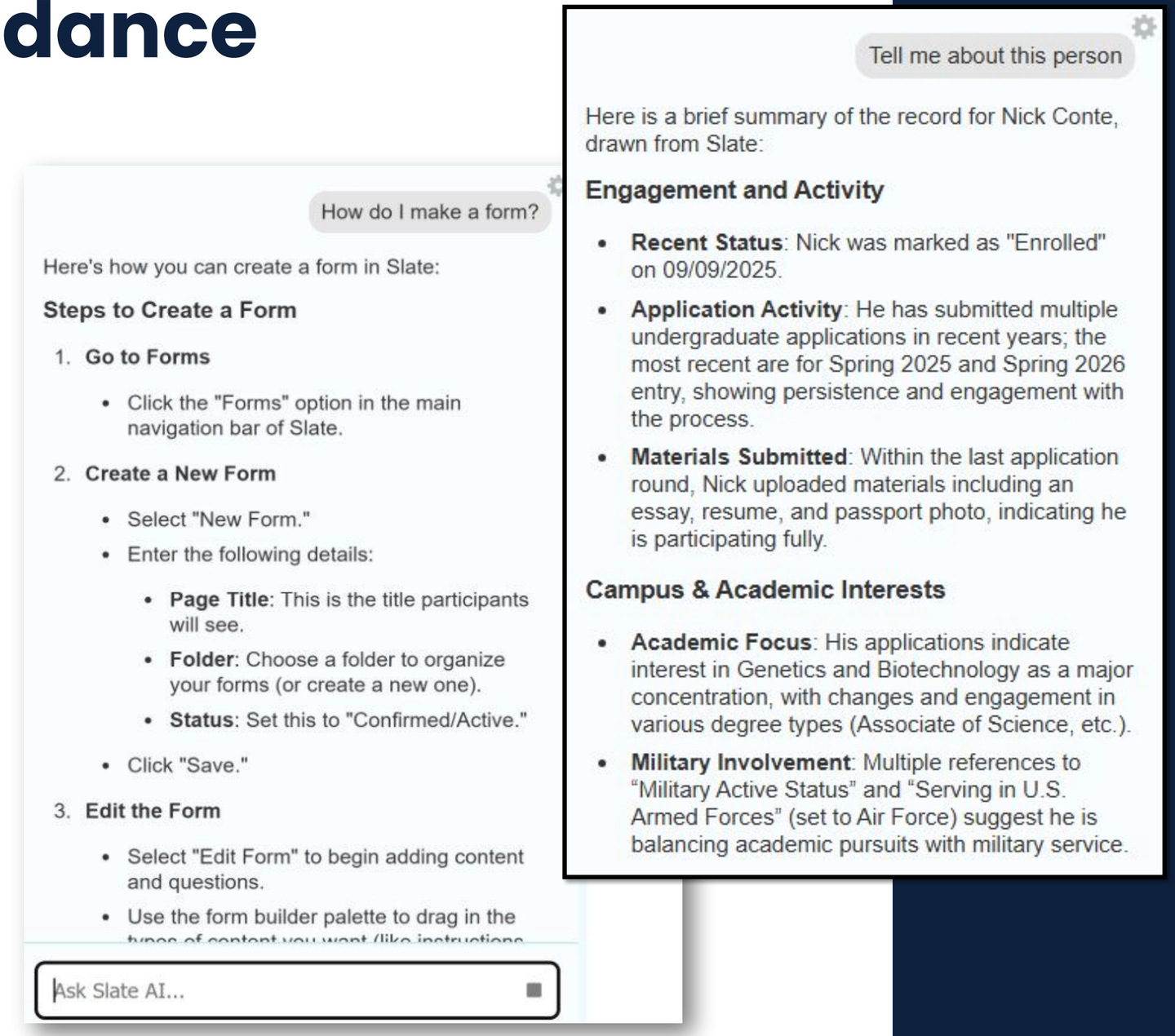

User Experience
AI in Slate
Student Experience

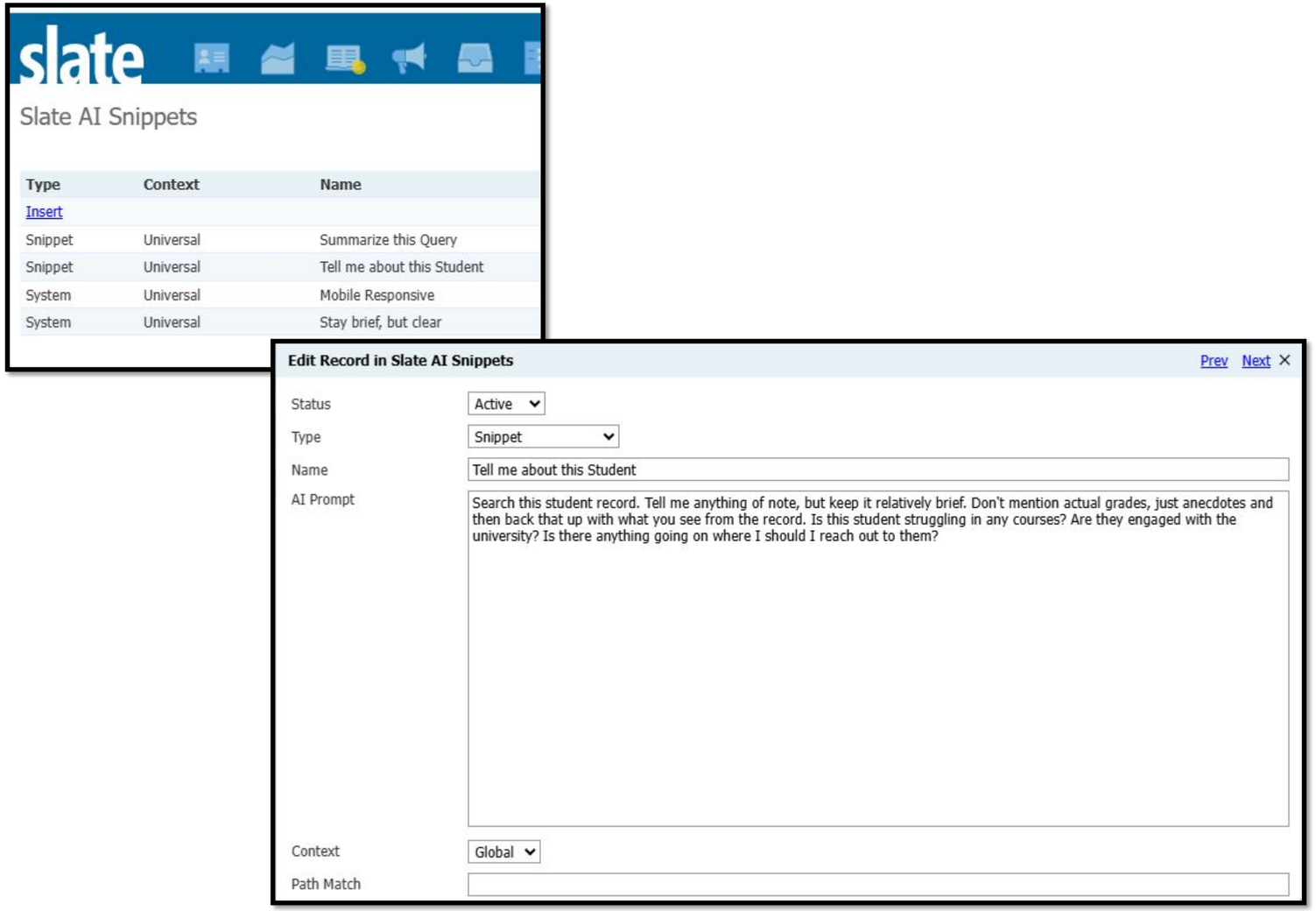
Inline Guidance



Inline Guidance



Inline Guidance (Snippets)



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AI Snippets

- *“Write [communication] for [audience] that is [tone/length/goal].”*
- *“Suggest [X ideas] for [event/campaign] that feel [adjective].”*
- *“Summarize [data/report] in plain language for [audience].”*

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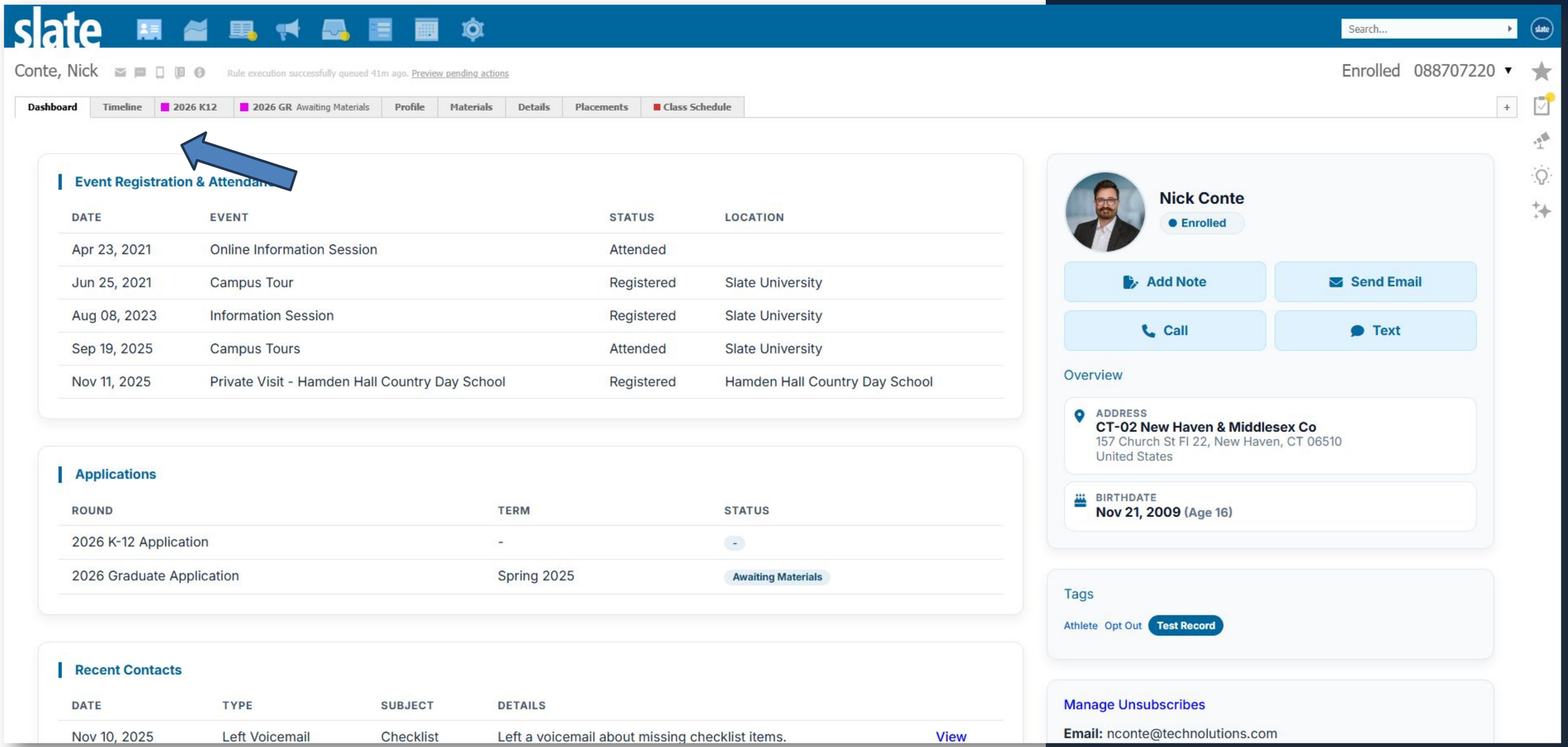
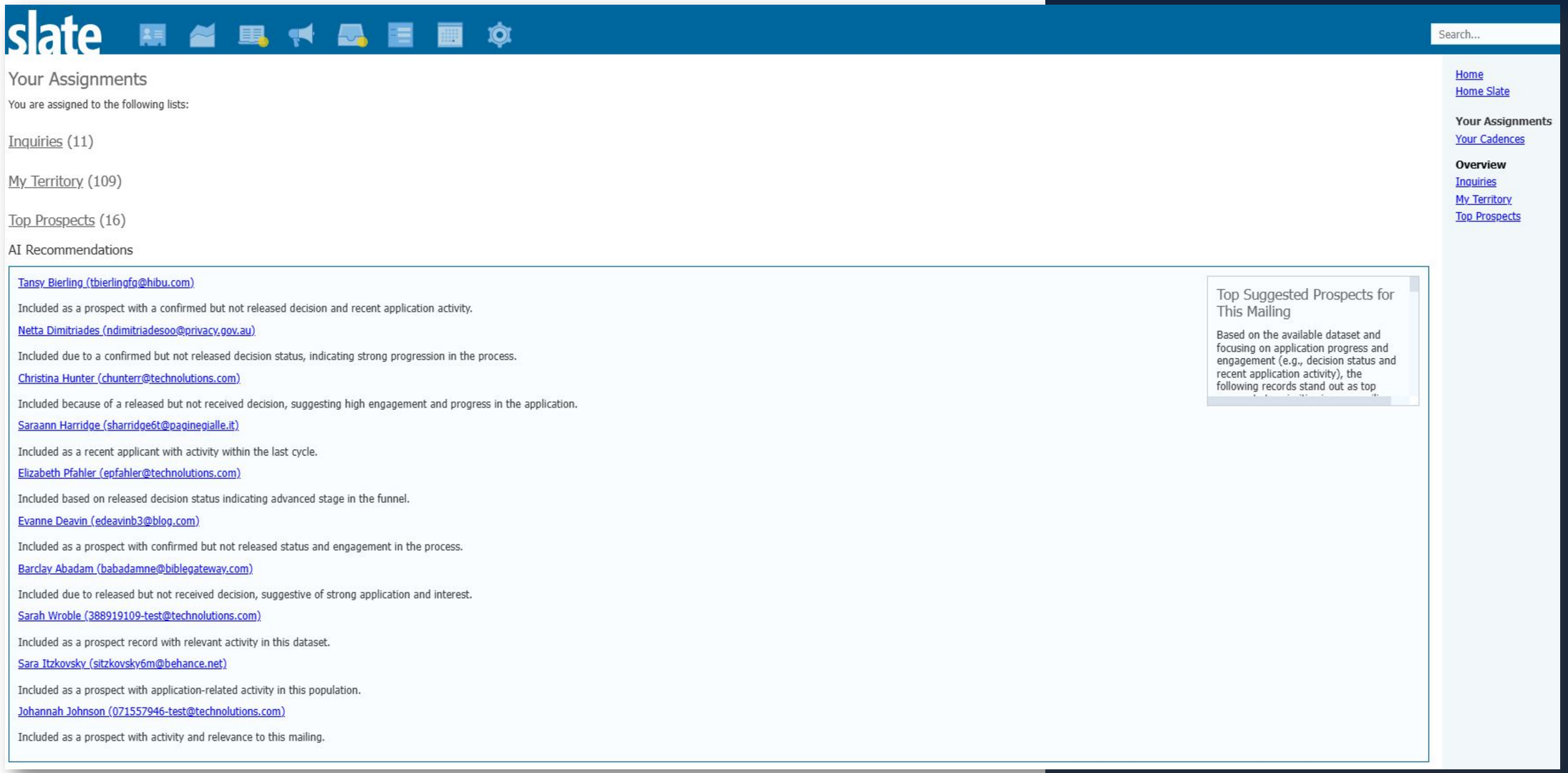
AI Dashboards



Your Assignments



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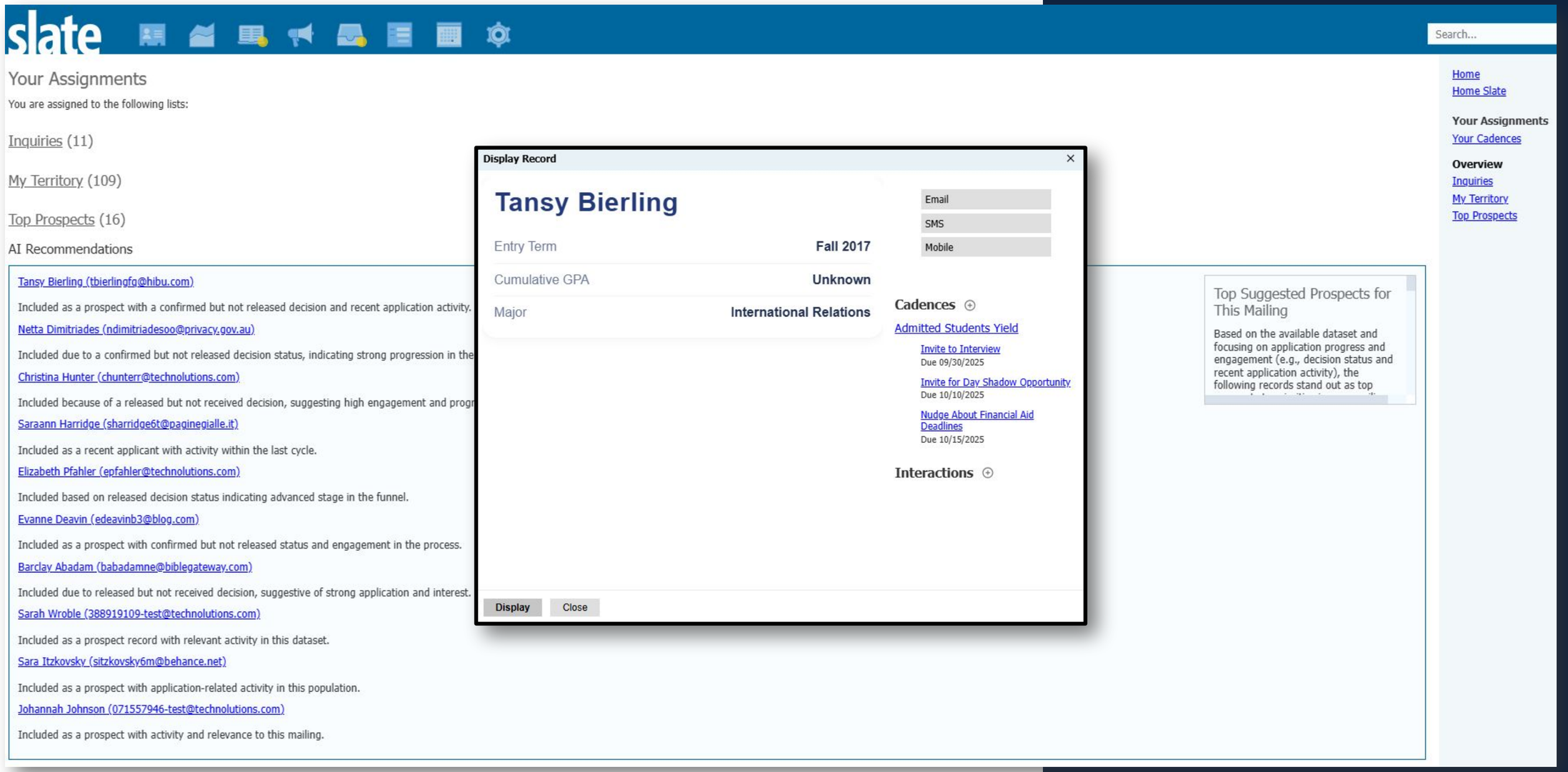

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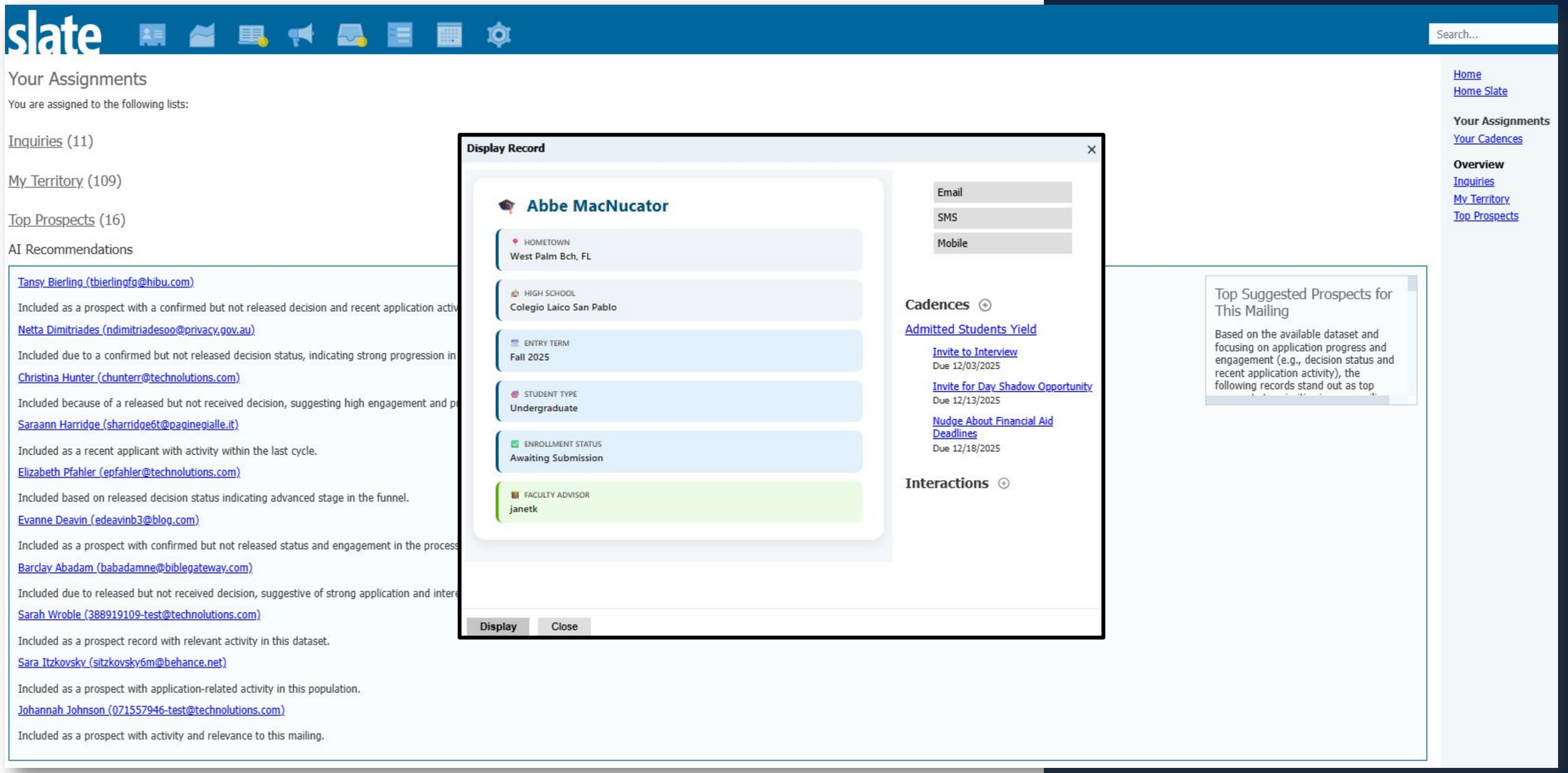

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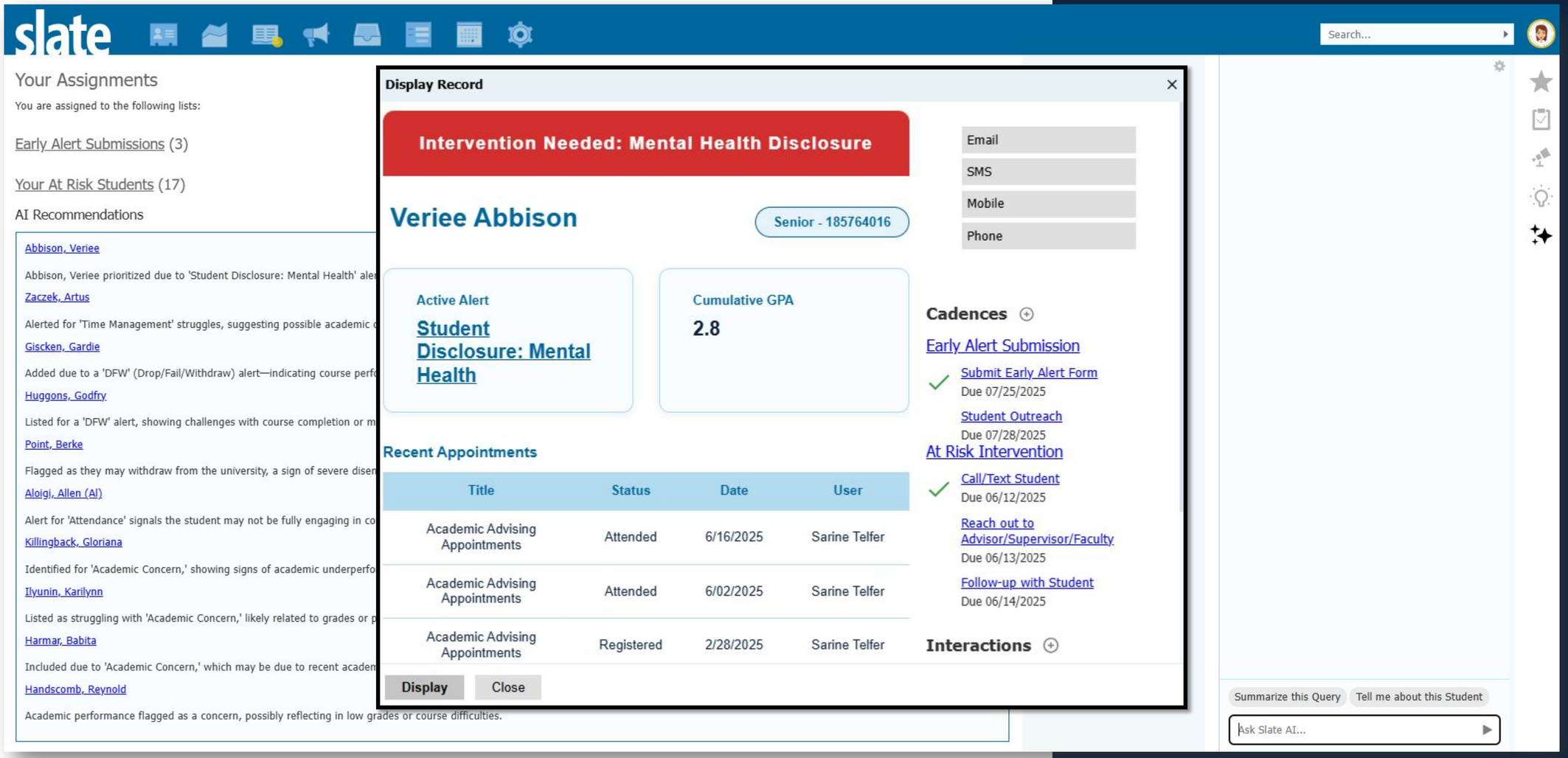

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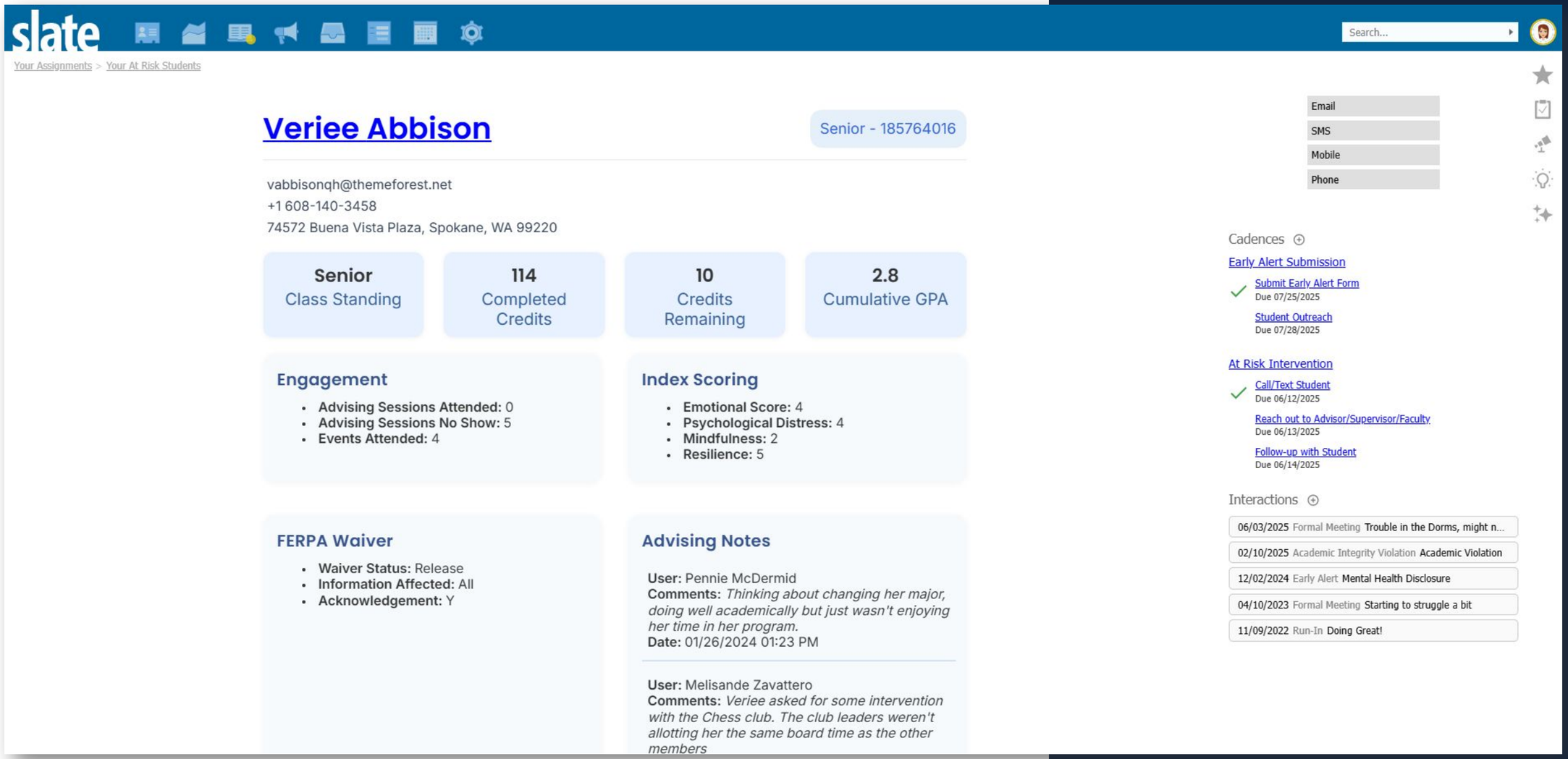
Your Assignments



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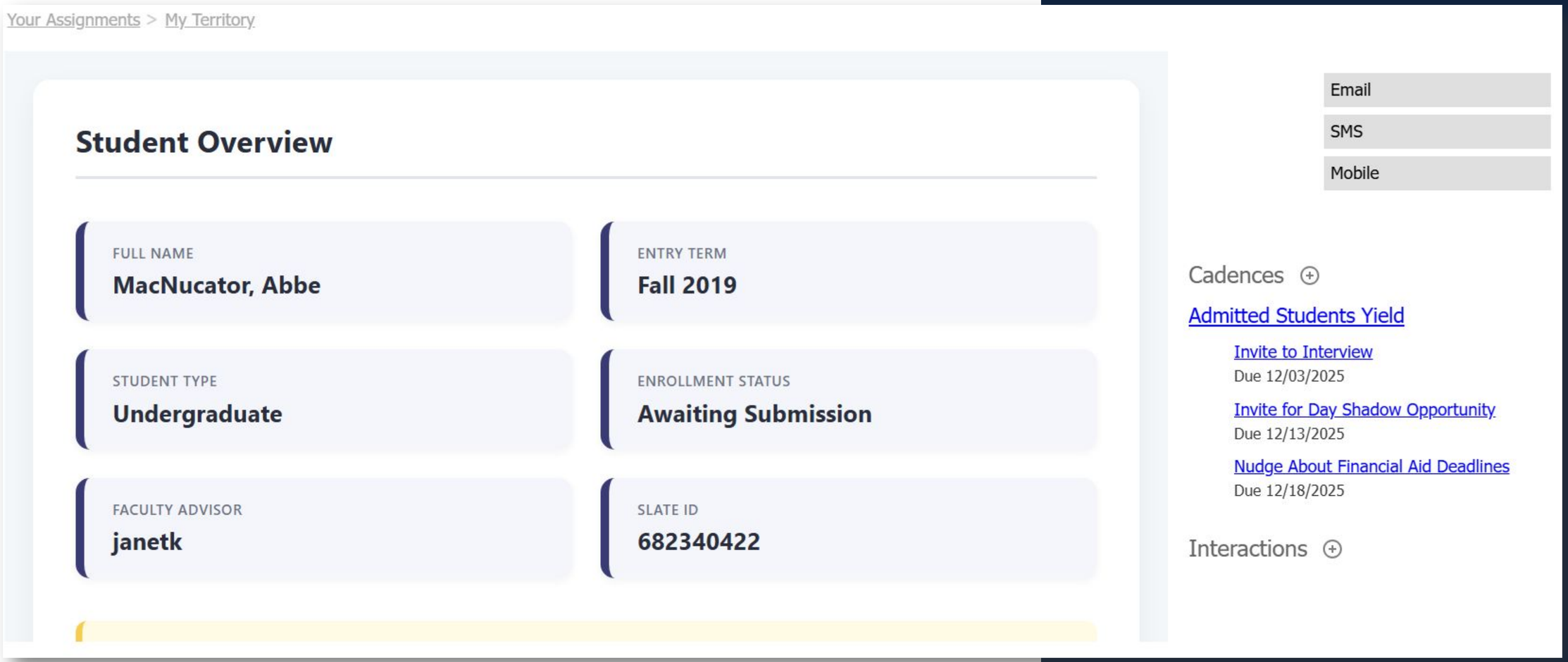
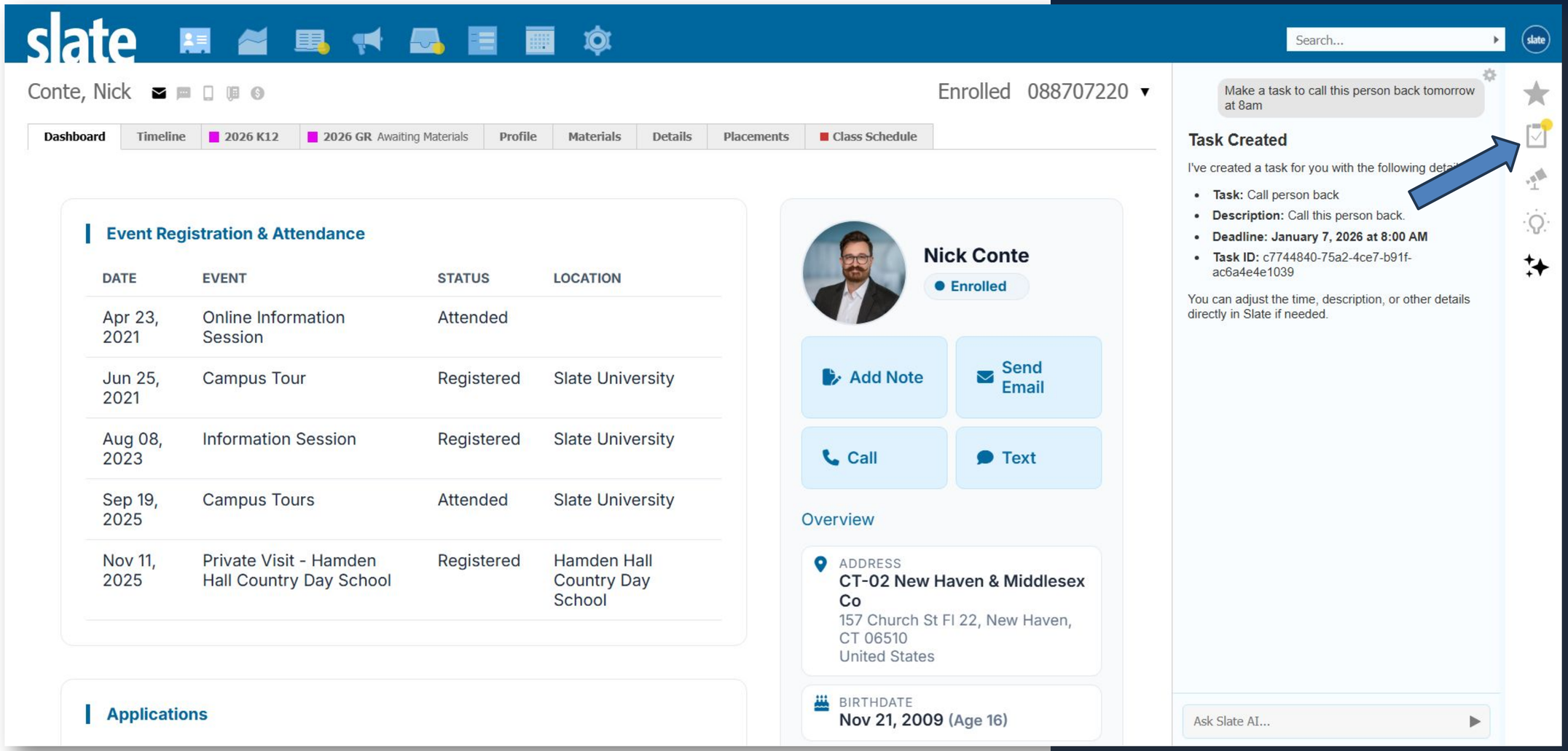
Your Assignments



AI Tasks



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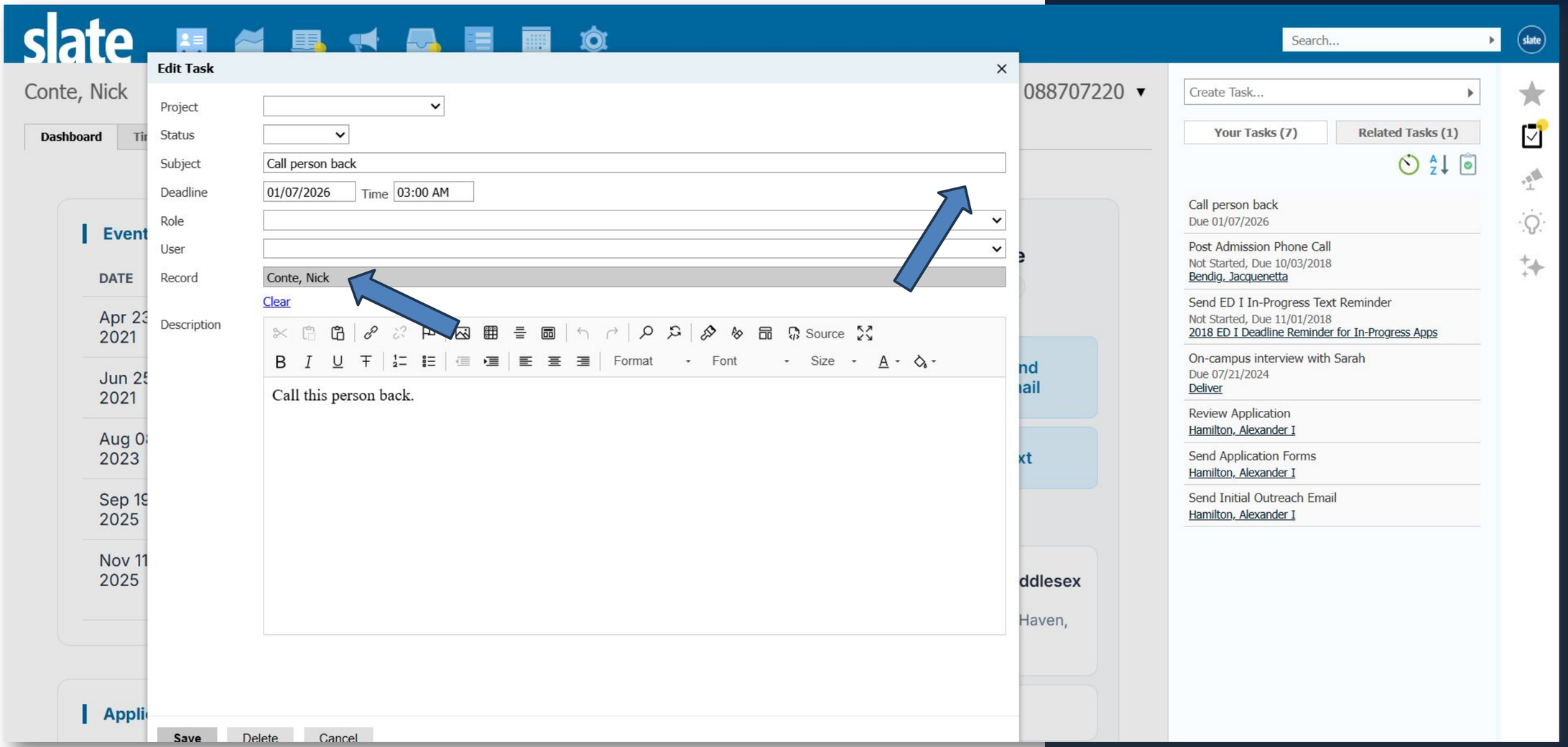
AI Tasks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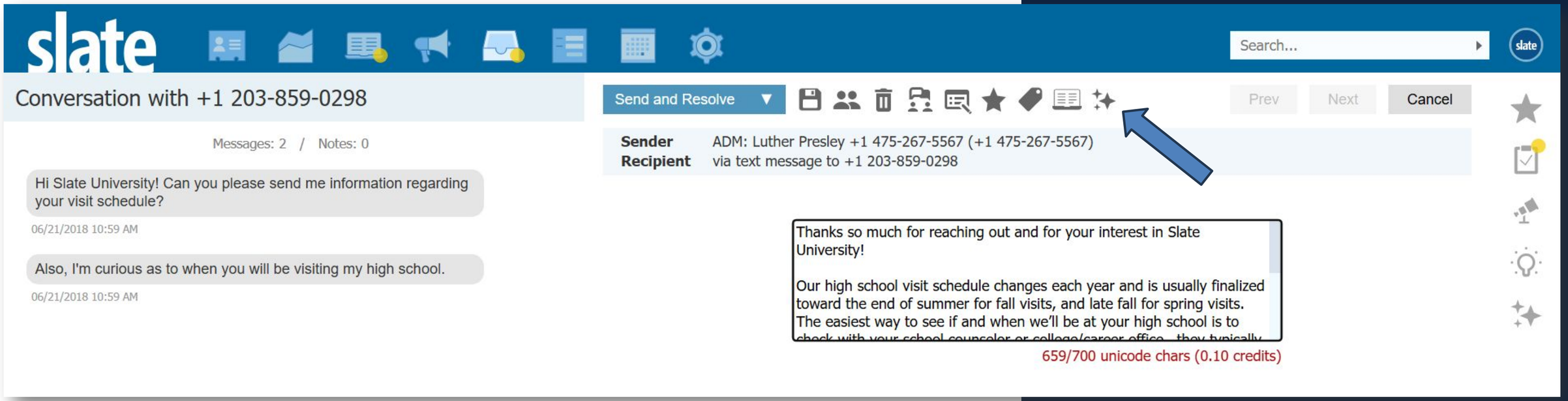
Search...
Conte, Nick
088707220
Dashboard
Edit Task
Project
Status
Subject
Call person back
Deadline
01/07/2026
Time
03:00 AM
Role
User
Record
Conte, Nick
Clear
Description
Source
Format
Font
Size
Call this person back.
Save
Delete
Cancel
Create Task...
Your Tasks (7)
Related Tasks (1)
Call person back
Due 01/07/2026
Post Admission Phone Call
Not Started, Due 10/03/2018
Bendig, Jacquenetta
Send ED I In-Progress Text Reminder
Not Started, Due 11/01/2018
2018 ED I Deadline Reminder for In-Progress Apps
On-campus interview with Sarah
Due 07/21/2024
Deliver
Review Application
Hamilton, Alexander I
Send Application Forms
Hamilton, Alexander I
Send Initial Outreach Email
Hamilton, Alexander I

AI Agents



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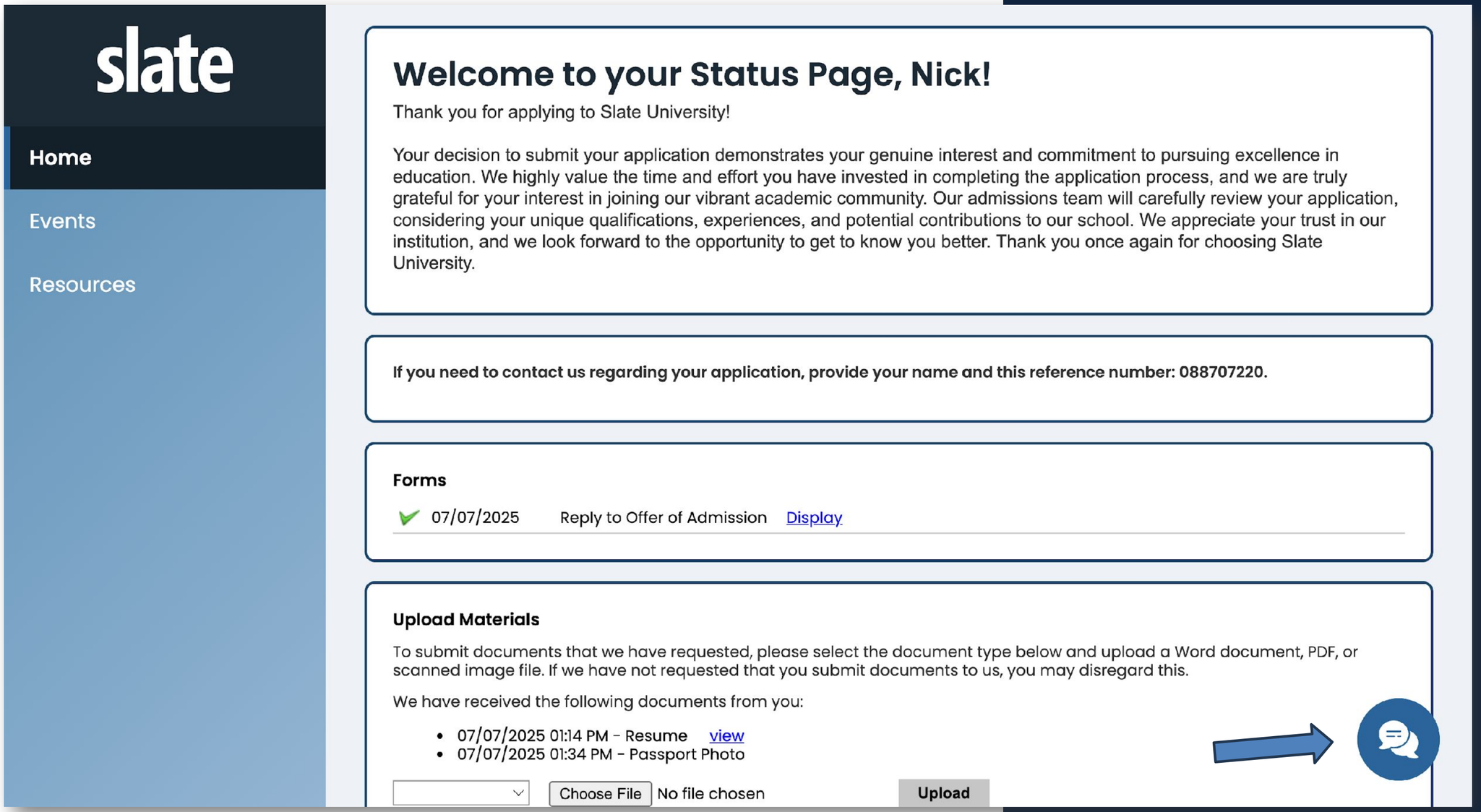
AI Bots



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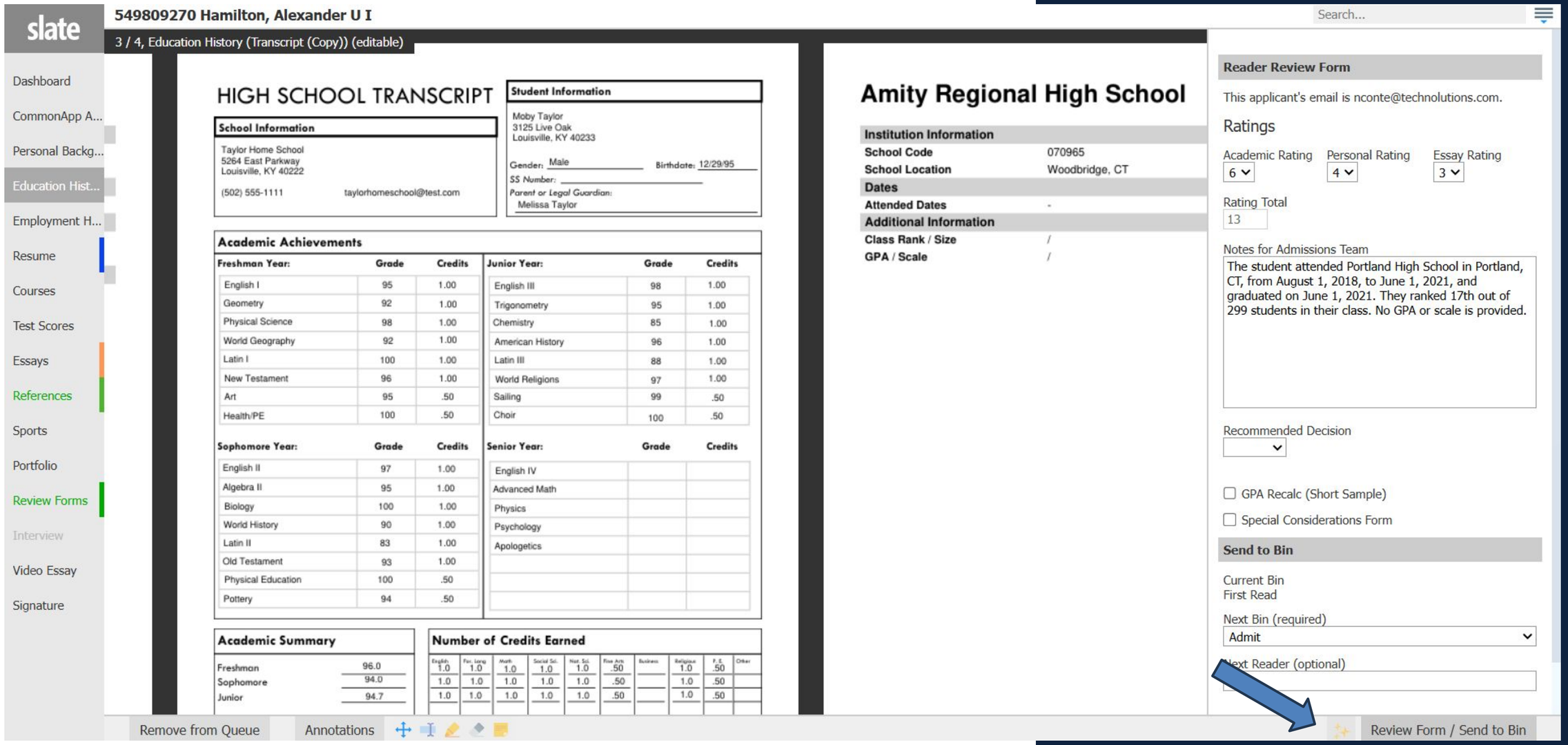
AI Reader



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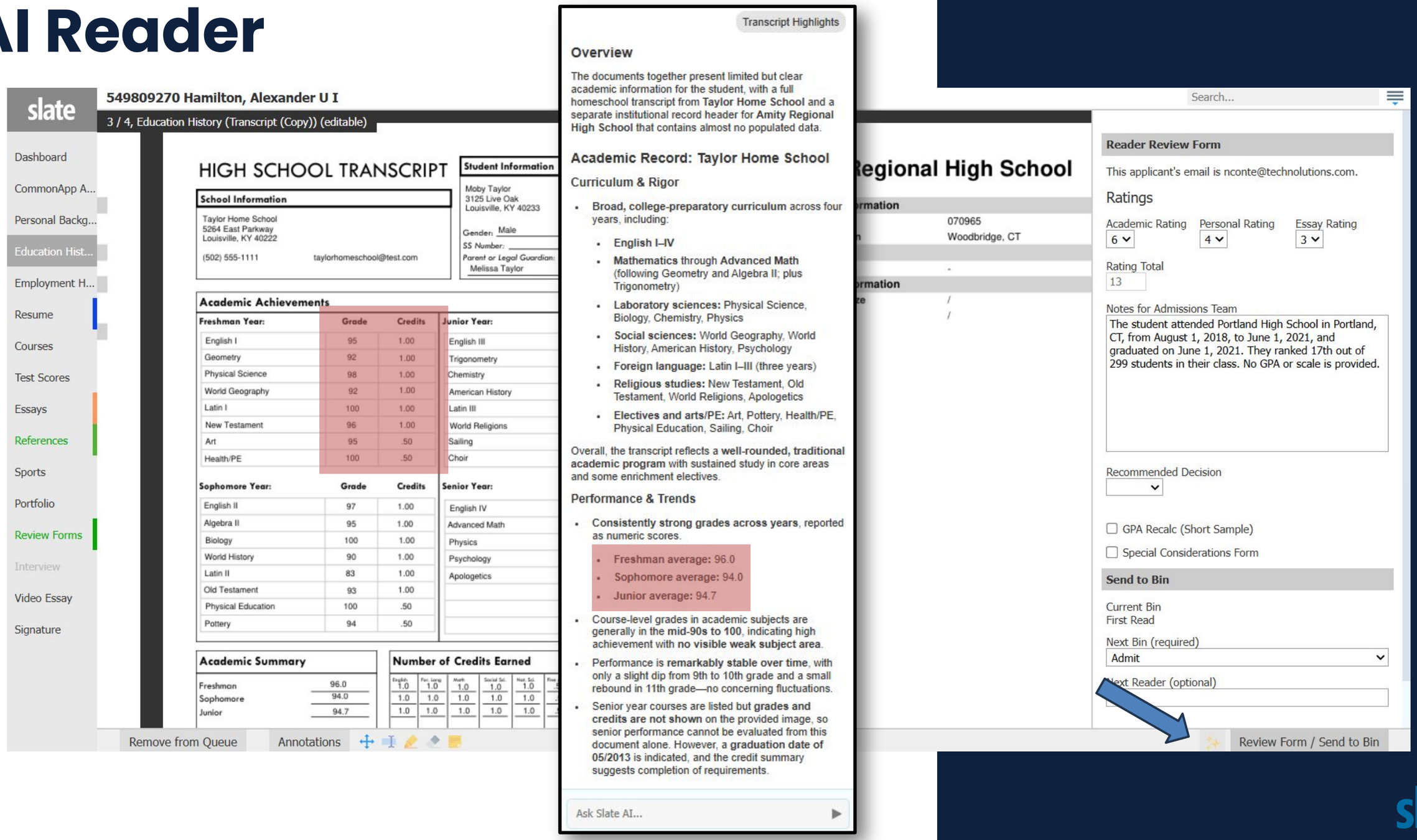
AI Reader



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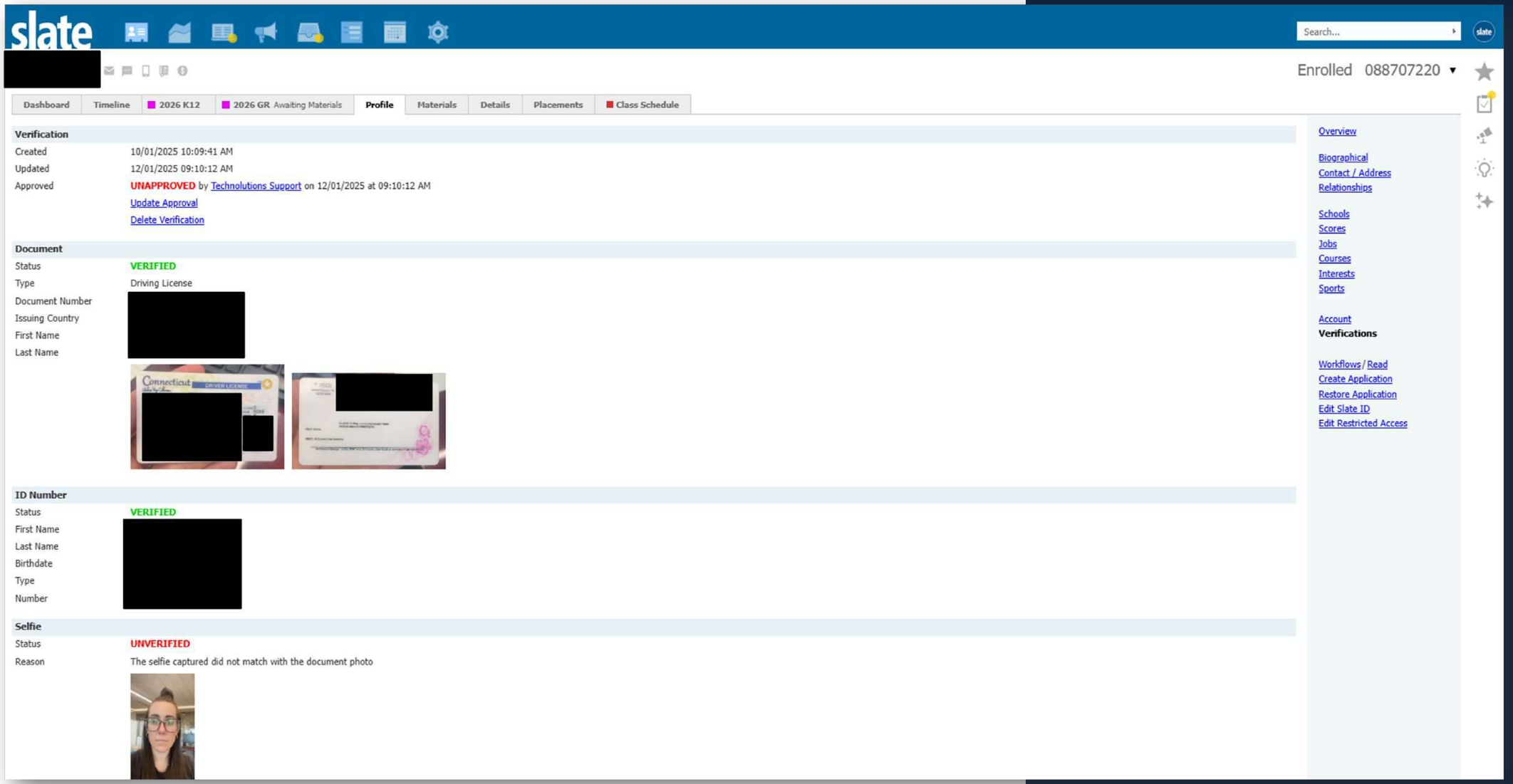
AI Identity Verification



Why AI Matters

⏱️ **Save Time**

👩‍💻 **Empower Staff**

📄 **Quick Application/Form Process Reviews**

✉️ **Stronger Communications**

📊 **Scale Intelligence**

⚡ **Always On**

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The Anatomy of a Prompt

- The Prompt
- Why it Works
- What AI Might Say
- The Power of a Follow-Up
- Reframing
- Prompt Templates

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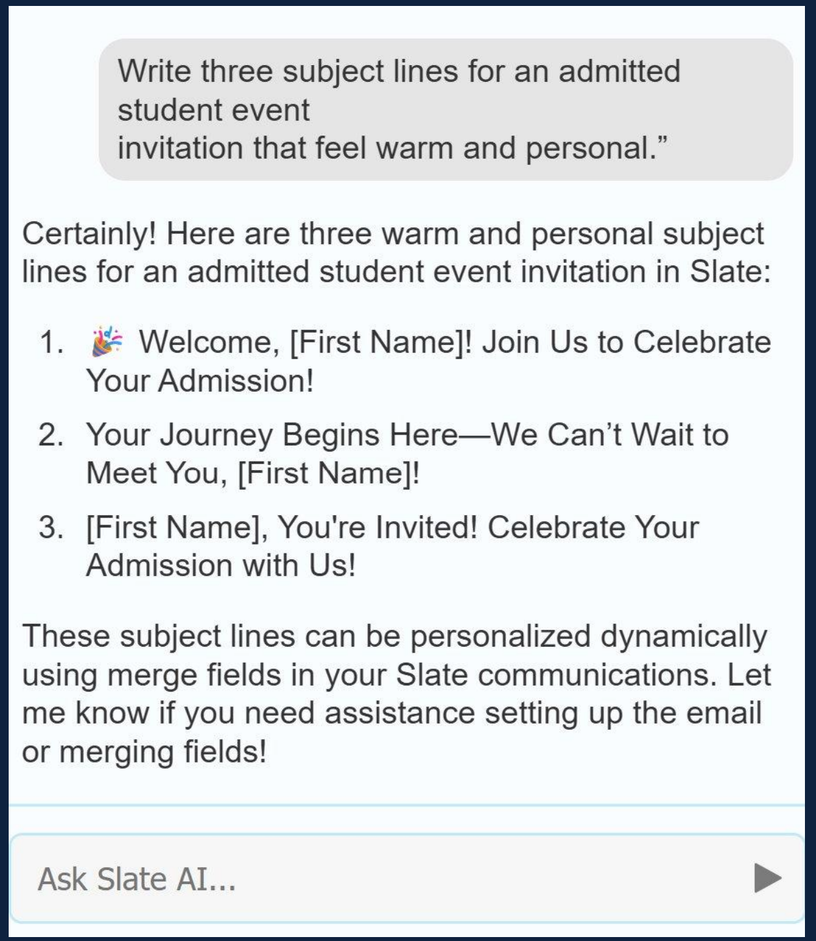
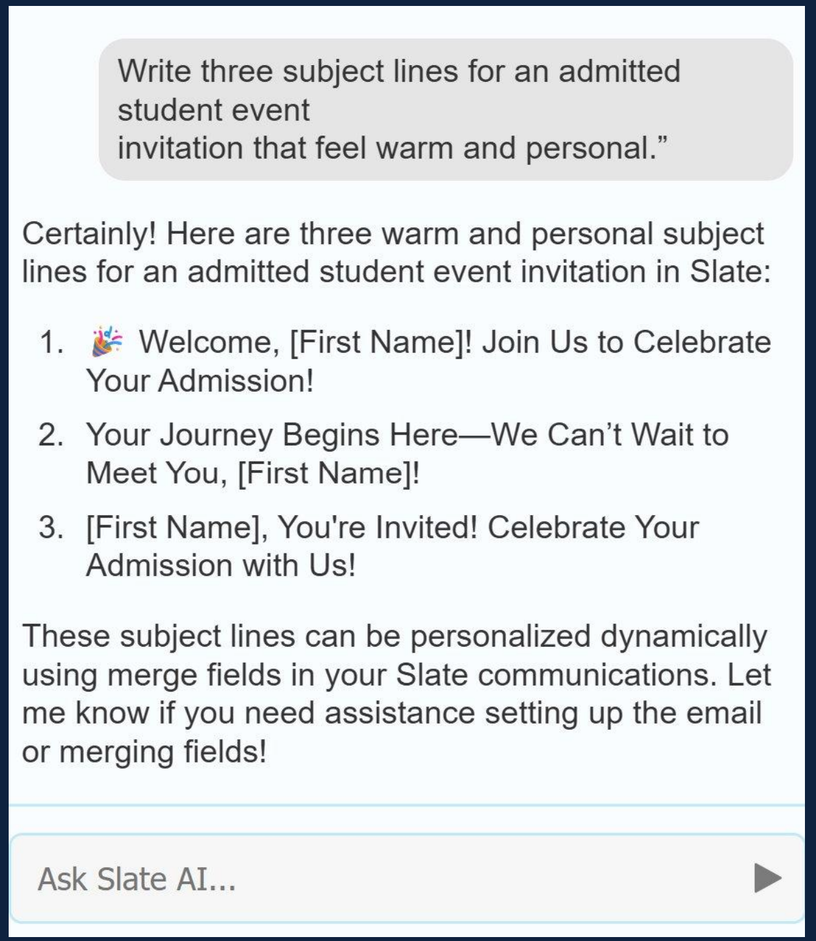
Example 1: A Simple Prompt

- **Prompt:** *“Write three subject lines for an admitted student event that feel warm and personal.”*
- **Why It Works:** *Clear, specific, low-stakes*
- **What AI Might Say:** *Show 2-3 short subject lines*
- **Follow Up:** “Make them under 40 characters”
- **Takeaway:** AI=instant brainstorming partner



Example 2: A Practical Prompt

- **Prompt:** *“Write a short, positive reminder email for students who started but haven’t finished their application.”*
- **Why It Works:** *Scoped to a real audience & outcome.*
- **What AI Might Say:** *Show a friendly email draft.*
- **Follow Up:** “Make it sound more casual and under 100 words.”
- **Takeaway:** AI helps polish and shorten everyday communications



Example 3: A Query Prompt

All Queries > Number of Applications by US State

Number of Applications by US State

Output: Excel Spreadsheet

Export

Rows 1–63 of 63 Prev Next

Search...

World - Region ID	World - Region Name - Plain Text	count	Country Name	World - Region Territory
CA	California	572	United States	US West
IL	Illinois	239	United States	US Midwest
TX	Texas	225	United States	US Southwest
FL	Florida	212	United States	US South
NY	New York	152	United States	US Northeast
WA	Washington	148	United States	US West
AZ	Arizona	92	United States	US Southwest
MI	Michigan	91	United States	US Midwest
OR	Oregon	90	United States	US West
NJ	New Jersey	86	United States	US Northeast
PA	Pennsylvania	83	United States	US Mid-Atlantic
OH	Ohio	80	United States	US Midwest
CO	Colorado	79	United States	US Southwest
VA	Virginia	67	United States	US Mid-Atlantic
GA	Georgia	63	United States	US South
IN	Indiana	62	United States	US Midwest
TN	Tennessee	58	United States	US South
NC	North Carolina	58	United States	US South
MA	Massachusetts	54	United States	US Northeast
WI	Wisconsin	52	United States	US Midwest
MN	Minnesota	49	United States	US Midwest

How many students outside the US are awaiting decisions?

There are no students outside the US currently awaiting decisions in your dataset. If you believe there should be records, please double-check your query filters or underlying data.

Based on these groups, what groups are most popular by region territory?

The most popular groups by region territory, based on the total number of students, are:

1. US West – 913 students
2. US Midwest – 658 students
3. US South – 538 students
4. US Southwest – 423 students
5. US Northeast – 386 students
6. US Mid-Atlantic – 246 students
7. US Territories – 15 students
8. North America – 0 students

US West is currently the most represented territory in your groups.

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Try Reframing it

- Original: "Write a reminder email for incomplete applicants.”
- Reframe: "...for transfer students" --> new tone.
- Reframe: "...as a text message under 160 characters" --> new medium.
- Small changes lead to bigger shifts in output

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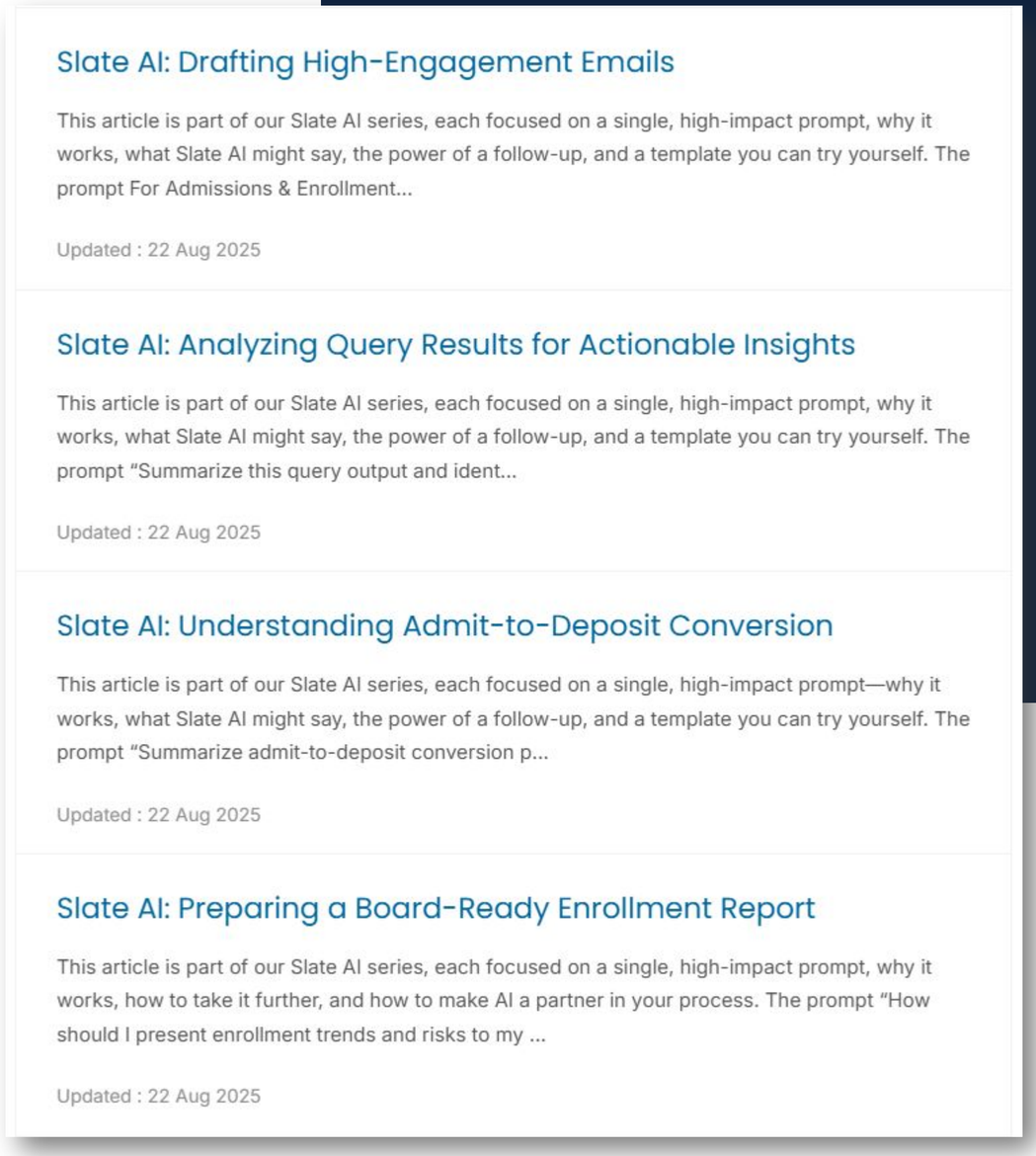
Your Turn

- Start small (subject lines, reminders).
- Think bigger over time.
- Always follow up and refine.

The Knowledge Base

We have created a space dedicated to AI



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THANK YOU!

Questions?